

For Secondary School Certificate Examination

QUALIFICATIONS OF PAPER-SETTERS, TRANSLATORS, CHAIRMEN OF THE PANELS OF PAPER-SETTERS, MODERATORS, SENIOR EXAMINERS AND EXAMINERS SHALL BE AS FOLLOWS—

- (1) A person to be appointed as paper-setter or moderator in a subject should fulfil the following conditions :—
- (i) should ordinarily have offered that subject for the degree examination, if a Head-master or a teacher or a member of the teaching staff of a recognised Training Institution;
 - (ii) should ordinarily hold a Master's Degree in the subject, if a member of the teaching staff in a junior college or a college;
 - (iii) should ordinarily have at least 10 years' experience of teaching the subject to the top classes namely standard IX or X of a secondary school or any of the classes in a junior college or a college or recognised training institution;
 - (iv) should ordinarily have experience as an examiner for at least five times at the Secondary School Certificate or Higher Secondary School Certificate examination held by any examining body in the State of Maharashtra during the preceding ten years;
 - (i) should ordinarily be a person who has not been out of touch with the teaching of the subject to the top classes namely standards IX or X in a secondary school or any of the classes in a junior college or a college or recognised training institution for more than 3 preceding years;
 - (ii) In addition to the above, a person to be appointed as chairman of the panel of paper-setters for moderating a question paper should ordinarily have experience of setting a question paper in the subject at least thrice during the preceding ten years.
- (2) No person shall ordinarily be eligible for appointment as an examiner in a subject unless
- (i) he holds a degree in that subject;
 - (ii) if a member of the teaching staff of a junior college or a college, he has at least 5 years' experience of teaching that subject;
 - (iii) he has at least 5 years' experience as a Demonstrator in that subject, if he has a Master's degree or degree in IInd Class; and ten years' experience if he has a degree in pass class;
 - (iv) he has the experience of teaching that subject to the top classes namely standards IX or X of a secondary school if a teacher or a member of the teaching staff of a training institution or to any classes of a recognised training institution for at least 5 years, if he is a trained graduate and for at least 10 years, if he is an untrained graduate;
 - (v) he is not ordinarily out of touch with the teaching of that subject to the top classes namely standards IX or X in a secondary school or any-of the classes in a junior college or a college or recognised Training Institution for more than 3 preceding years.

Note : (a) In the case of technical subjects, a person to be appointed under clauses (1) or (2) above should ordinarily have had experience of teaching the subject to the top classes namely standards IX or X in a secondary school or any of the classes in a junior college or a college, a Polytechnic or any other recognised Technical Institution :—

- (i) For 3 years—if he holds a degree in Engineering;
- (ii) For 5 years--if he holds a diploma in Engineering.

(b) A person who is not on the teaching staff of a College, recognised Secondary School or Training Institution, may be appointed under clause (1) or (2) above, if he is a person of

recognised merit in that subject or is a member of the staff of any of Government's State level Institutes.

- (3) Notwithstanding anything contained in clauses (1) and (2) above and the notes thereunder, it shall be competent for the State Board;
- (i) to decide which other examination conducted by a rural institute or other examination bodies like them Rashtra Bhasha Samiti, Rashtra Bhasha Sabha or the like be held equivalent to a University degree purely for the purposes of this Regulation;
- (ii) to relax the prescribed qualification or teaching experience or condone dis-qualifications, if any, for appointing the required number of examiners from year to year, if in any subject an adequate number of applicants or persons with the prescribed qualifications and teaching experience as mentioned in this Regulation are not available.,

DISQUALIFICATIONS OF PAPER-SETTERS, TRANSLATORS, CHAIRMAN OF THE PANEL OF PAPER-SETTERS, MODERATORS AND EXAMINERS SHALL BE AS FOLLOWS

- (i) A person shall be disqualified for being appointed as a paper-setter, translator, chairman of the panel of paper-setters, moderator or an examiner;
 - (i) if a relative of his is sent up as a candidate for the final examination, a person appointed to work as an examiner only shall not be considered as disqualified under this sub-clause, if his relative has not offered the particular subject in which the person is appointed to work as an examiner;
 - (ii) if he is having or has had during the year any share in the working of a coaching class for Secondary School Certificate examination, either partly or wholly; Note Tuitions imparted in special classes organised by a school shall however not constitute a disqualification under this sub-clause; If he has or had during the year, imparted private tuition of any candidate appearing for the final examination either partly or wholly;
 - (iii) if he is the author or publisher of or has.; any financial interest in the publication of any guide in or annotations on any subject prescribed for the secondary course;
 - (iv) if he is a member of the State Board or Divisional Board or Boards of Studies or is serving in the office of the State Board or a Divisional Board
 - (v) if he has been disqualified for appointment as a paper-setter, translator.. examiner or moderator by any Statutory University or any Examination. Board or at any examination held by or under the authority of the Government of Maharashtra;
 - (vi) if he himself is a candidate appearing for the examination.
- (2) A person shall be disqualified for being appointed as a paper-setter, chairman of the panel of paper-setters in a subject, if he is the author or publisher of or has any financial interest in the publication of a text-book prescribed for the final examination in such subject or a book covering substantially the syllabus prescribed for the final examination. However, the Writer appointed by the State Board for, writing its text-books will not be disqualified.
 - (3) The question whether a book is a guide or a book. of annotations or a text-book of the nature referred to in clauses (1) and (2) above shall be decided by the State Board Chairman and his decision shall be final.,

APPOINTMENT OF PAPER-SE 1 MRS, TRANSLATORS, MODERATORS AND EXAMINERS

- (1) Applications for appointment as Paper-setters etc. shall ordinarily be invited by the respective Divisional Boards; in such manner and by such dates as, may be determined by the State Board;
- (2) (a) All such applications shall be scrutinised by the Examination Committee for determining the eligibility or otherwise of each applicant for appointment as a paper-setter etc. in accordance with the qualification, teaching experience etc. prescribed under Regulation 31 and disqualifications Prescribed under Regulation 32 and a list of all applicants eligible under the said Regulations shall be prepared and Submitted by the Examination Committee.
(b) The Examination Committee shall also recommend in such manner as may be determined by the State Board, names of suitable experts as the chairmen of panels of paper-setters (other than those who are applicants referred to in sub-clause (a) above for setting and moderating the question papers and arrange the panels of moderators, senior examiners and examiners prepared in such manner as may be determined by the State Board and approve them, with or without modifications and draw up panels of paper-setters, chairmen of the panels of paper-A letters, and translators, in such manner as may be determined by the State Board and submit them to the Standing Committee.
- (3) The Standing Committee shall consider the Panels referred to above and appoint the requisite number of paper-setters, translators, chairmen of the panels of paper-setters and examiners in such manner as may be laid down by the State board.

For Higher Secondary Certificate Examination

QUALIFICATIONS OF PAPER-SETTERS, TRANSLATORS, MODERATORS, SENIOR EXAMINERS AND EXAMINERS

(1) A person desirous of being appointed as paper-setter, moderator, translator, senior examiner or examiner at the Higher Secondary Certificate examination shall apply to the Divisional Board in the form and before the date prescribed by the Divisional Board.

(2) A person to be eligible for being appointed as a paper-setter or moderator or translator shall ordinarily :

(a) have offered that subject in which he desires himself to be considered for appointment at degree and post-graduate degree examinations, or be a holder of the Master's Degree in that subject area, if he is a member of the teaching staff; and

(b) possess experience of teaching for at least seven years out of which two years shall be of post - S. S. C. standards such as the first and second year classes in a junior college, the Pre-Degree or Pre-University or First Year, Intermediate classes in the colleges and XI Class of Higher Secondary (integrated) Course. Provided that this qualification may be relaxed at the discretion of the Divisional Chairman for a period of first five years from the date of commencement of these regulations; and

(c) possess experience as an examiner for at least five turns at the Secondary School Certificate or Higher Secondary Certificate examination held by the Board or any public examination conducted by a statutory University established by law in the State, or any other State during the preceding ten years; and

(d) be a person who has not been out of touch with teaching that subject to the first or second year classes of a junior college or the pre-degree or pre-professional classes in a college affiliated to the Universities in the State, for more than two preceding years.

(3) A person to be appointed as a chairman of the panel of paper-setters for moderating a question

paper shall have experience of setting a question paper for at least five occasions in that subject at the Secondary School Certificate or Higher Secondary Certificate examinations or at any of the University examinations during the preceding ten years.

(4) No person shall ordinarily be eligible for appointment as an examiner in a subject unless :-

(a) he holds a degree or post graduate degree in that subject; and

(b) if he is a member of the teaching staff of a college or a junior college or a high school or both, possesses at least five years' experience of teaching that subject, out of which at least two years shall be in a college or a junior college; and if he is a demonstrator or a tutor in a college,)

(i) possesses at least five years' experience, if he holds a Master's Degree in the Second class,

(ii) possesses at least ten years' experience if he holds a Master's Degree in pass or third class,
(c) he is not ordinarily out of touch with the teaching of that subject to the top classes (i.e. Std. IX and X) or first year and second year classes of junior colleges or any of the classes in a college for more than three preceding years.

Note : (1) In the case of technical or agricultural subjects, a degree holder in Engineering, Agriculture or a diploma holder in Engineering or Agriculture to be appointed under clauses (1) to (4) above should ordinarily have had experience of teaching that subject to the top classes (i. e. Std. IX and/or X) and/or first year and second year of a junior college or any of the classes in a College, a Polytechnic or any other recognised Technical Institution -

(i) for 3 years if he holds a degree in Engineering or Agriculture;

(ii) for 5 years — if he holds a diploma in Engineering or Agriculture.

(2) A person who is not on the teaching staff of a college, affiliated to any of the Universities in the State of Maharashtra or a recognised secondary school or a junior college may be appointed under clauses (1) to (4) above, if he is a person of recognised merit in that subject.

(5) Notwithstanding anything contained in clauses (1) to (4) above and the notes thereunder, it shall be competent for the State Board :

(i) to decide which other examination conducted by a rural Institute or other examining bodies like the Rashtra Bhasha Samiti, Rashtra Bhasha Sabha or the like be held equivalent to a University degree purely for the purposes of this Regulation;

(ii) to relax the prescribed qualifications or teaching experience for appointing the required number of examiners from year to year, if in any subject an adequate number of applicants or persons with the prescribed qualifications and teaching experience as mentioned in this Regulation are not available.

76. DISQUALIFICATIONS OF PAPER-SETTERS, TRANSLATORS, CHAIRMAN OF THE PANEL OF PAPER-SETTERS, MODERATORS AND EXAMINERS

(1) A person shall be disqualified for being appointed as a paper-setter, translator, chairman of the

panel of paper-setters; moderators or examiners :-

(i) if a near relative of his is sent up as a candidate for the Higher Secondary Certificate examination, provided that a person appointed to work as an examiner only shall not be considered as disqualified under this sub-clause if his near relative has not offered the particular subject in which the person is appointed to work as an examiner;

(ii) if he is having or has had during the year any share in the working of a coaching class for any examination conducted by any Board or any University either partly or 'wholly; Note : Tuition imparted in special classes organised by a junior college shall, however, not constitute a disqualification under this sub-clause;

- (iii) if he has or had, during the year, undertaken private tuition of any candidate appearing for the examination either partly or wholly;
 - (iv) if he is the author or publisher of or has any financial interest in the publication of any guide in or annotations for any subject prescribed for the first and second year classes of a junior college;
 - (v) if he is the author or publisher of, or has any financial interest in the publication of a text-book prescribed for the junior college classes in such subject or a book covering substantially the syllabus prescribed for the Higher Secondary Certificate examination conducted by the Divisional Board;
 - (vi) if he is a member of the State Board or Divisional Board or Boards of Studies or is serving in the office of the State Board or Divisional Boards;
 - (vii) if he has been disqualified for being appointed as a paper-setter, translator, examiner or moderator by the Board or by any statutory University or any other Examination Board or at any examination held by or under the authority of the State Government;
 - (viii) if he himself is a candidate appearing for the Higher Secondary Certificate examination conducted by the Divisional Board.
- (2) The question whether a book is a guide or a book of annotations or a text-book of the rature referred to in clause (1) above shall be decided by the Chairman of the State Board and his decision in the matter shall be final.

APPOINTMENT OF PAPER-SETTERS, TRANSLATORS, MODERATORS AND EXAMINERS.

- (1) Applications for appointment as paper-setters, translators, moderators and examiners shall ordinarily be invited by the respective Divisional Boards, in such manner and by such dates as may be determined by the State Board.
- (2) (a) All such applications shall be scrutinised by the Examination Committee for determining the eligibility or otherwise of each appointment as a paper-setter, translator, moderator and examiner in accordance with the qualification, teaching experience prescribed under Regulation 75 and disqualifications prescribed under Regulation 76.
- (b) A list of all applicants eligible under the said Regulations shall be prepared and submitted by the Examination Committee to the Standing Committee;
- (c) The Examination Committee shall also recommend, in such manner as may be determined by the State Board, names of suitable experts as the Chairmen of Panels of Paper-setters (other than those who are applicants referred to in sub-clause (a) above) for setting and moderating the question papers.
- (d) The Examination Committee shall approve the panels of moderators, senior examiners and examiners prepared by the Divisional Secretary in such manner as may be determined by the State Board with or without modifications and draw up, if necessary, new panels of paper-setters, chairmen of the panels of paper-setters and translators, in such manner as may be

determined by the State Board and submit them to the Standing Committee.

(3) The Standing Committee shall consider the panels referred to above and sanction the requisite number of paper-setters, translators, chairmen of the panels of paper-setters and examiners in such manner as may be laid down by the State Board.